

MUMBAI CITY MUSEUM NORTH WING DESIGN COMPETITION



EXPRESSION OF INTEREST



MALCOLM
READING
CONSULTANTS

RIBA 

Chartered Practice

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association for
project management

apm



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PART ONE

FOREWORD

The Mumbai City Museum, also known as the Dr. Bhau Daji Lad Museum (Dr. BDL Museum), is in the process of creating a new dynamic identity for itself as a cultural hub in Mumbai. It is one of India's most outward-looking cultural institutions, with strong links to its sister museum, the V&A in London. The Dr. BDL Museum regularly hosts international events, including the BMW Guggenheim Lab.

Museums in India have traditionally been viewed as graveyards, relics of history that are of little consequence in the daily lives of the people. The Museum's Board is determined to change this perception and ensure that the Museum plays a constructive role: communicating across the generations and society and engaging in long term relationships with visitors.

To do this we must offer a meaningful and refreshing discovery of Mumbai's history and culture, as well as interrogate contemporary issues and create a platform for cultural dialogue.

Our new North Wing project, the subject of this competition, will allow us to unlock the full potential of our existing collection, our historic main building and our lovely setting.

At the heart of the new wing will be a permanent gallery to showcase contemporary Mumbai, focusing on important milestones in the city's development and highlighting its cultural achievements, as well as temporary exhibition space to international standards capable of taking large-scale touring exhibitions.

The new galleries, education and social facilities will give us valuable extra space and also the opportunity to rethink the landscaping of the whole site, in this, a rare green pocket of south Mumbai.

We know that to achieve the very best contemporary addition to our existing headquarters – an architectural *tour de force* in itself - we will need a dedicated design team who understand our values and connect with our mission to open minds and celebrate human creativity and imagination.

We hope that you will be as inspired by the project as we are, and warmly invite you to submit a response to this Expression of Interest.

Tasneem Zakaria Mehta

Managing Trustee and Honorary Director



INTRODUCTION

Originally established in 1855 as the Government Central Economic Museum of the Bombay presidency, the Mumbai City Museum is the third oldest museum in India and the oldest in the city. It benefits from a delightful setting in south Mumbai among the lush surroundings of the city's botanical gardens and shares its entrance with the zoo next door.

In 1975 the Museum's name was changed to the Dr. Bhau Daji Lad Museum after its eponymous founder, a polymath who practised as a physician and surgeon whilst also doing pivotal research in archaeology (identifying the markings and writings at Elephanta) and agitating for his countrymen's rights and education. Dr. Lad was the first native sheriff of Bombay.

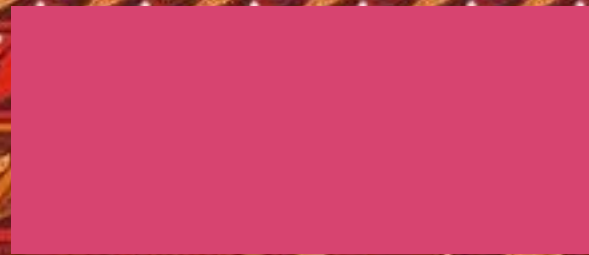
The main building's combination of Palladian architecture with high Victorian interiors is unique, not only in Mumbai but, arguably, in the whole of India. After a period of decline and neglect, the Museum recently underwent a major renovation which won the 2005 UNESCO Asia Pacific Heritage Conservation Award of Excellence, the highest international award in this field.

The Citation comments, 'The building stands as a unique testimony to the development of Victorian architecture in the context of the hybrid building and crafts traditions of 19th Century India, as well as to the civic traditions embodied in one of the country's earliest museums.'

The permanent collections centre on the history of Mumbai seen through many prisms – communities, development, trade, lifestyle, beliefs and geography. This history is documented in different forms through sculptural models and dioramas, paintings, prints, photographs, books and skilled craftsmanship.

These artefacts reflect the Museum's original intention to capture the arts and culture of its time – some commentators have called it India's first 'contemporary arts museum' – but during a period of hibernation, the organisation lost touch with emerging contemporary culture.

As part of its revitalisation strategy, the Museum has responded to the growing profile of Mumbai as a global city, as well as worldwide contemporary trends. It has hosted a series of exhibitions by eminent contemporary artists and organised exhibitions in collaboration with other international museums and art galleries.



The Museum's mission statement explains the organisation's purpose:

- to serve the community as an institution dedicated to excellence in cultural education through exhibitions and different visual and intellectual media
- to engage the community, especially children
- to promote a greater appreciation of Mumbai's artistic, cultural and economic history and development
- to promote cross cultural understanding and cultural awareness at all levels

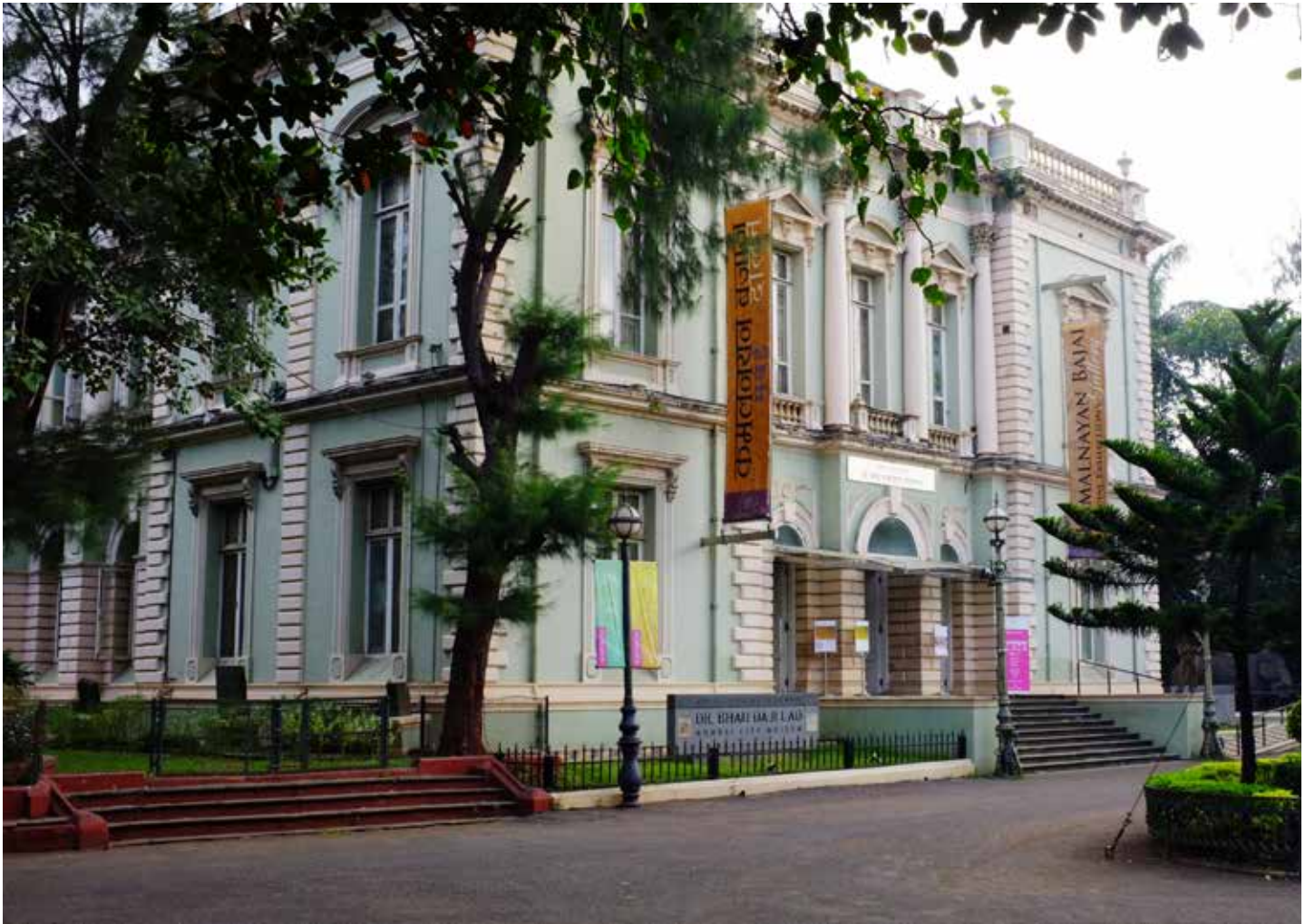
New initiatives underway include implementing interactive information systems using the latest audio-visual technology, which elaborate on the history and craftsmanship of the objects in the Collection.

The Museum is in the process of setting up a digital collections management database which will integrate provenance information, conservation history, digitised images and in depth historical material on each object in the collection.

As part of its educational mission, a one year post-graduate diploma course on *Modern and Contemporary Indian Art History (1850 to the present)*, accredited by the Mumbai University, has been developed.

The Museum is situated in a rapidly changing environment with residential and business developments replacing the beautiful old textile mills that dominated the immediate skyline. There is no cultural centre in the area and the Museum has the potential to play an important role in meeting the extracurricular needs of the neighbourhood, as well as enhancing the dialogue on the arts and environment of the city.

The original Museum was conceived to dazzle Bombay and was billed as a Hall of Wonder because such institutions were unknown at the time. Today, the organisation is poised to enter a new chapter with its North Wing project, which will provide much needed facilities and space for its ambitious and intensive education, exhibitions and outreach programme.





THE COMPETITION PROCESS

The Museum has appointed Malcolm Reading Consultants (MRC), an independent expert organiser of design competitions, to run an open two-stage international design competition to find an exceptional team (led by an architect) for the North Wing project.

This is conceived as a contemporary addition, expected to be 8,000 to 10,000m² (85,000 - 110,000 sq ft), providing new galleries and facilities including an interpretation centre, a library, an archive, conservation facilities and a new museum shop and café.

The Museum wishes to appoint a design team capable of realising this project in ways that combine imagination and creativity with economy and sustainability.

The two-stage design competition is comprised of:

stage one

An open call for participation – an EOI aimed at attracting technically competent and professional teams to register their interest in the project, as described in this document.

At this Expression of Interest stage, we are not seeking a design but an explanation behind the proposed composition of your team, an approach to the issues at hand and a reaction to the emerging brief.

Please note, if you wish to submit an Expression of interest for the competition, you will need to register on the dedicated competition microsite:

<http://competitions.malcolmreading.co.uk/mumbai>

This competition is open to electronic submissions only; no paper documents will be accepted.

A shortlist of five to seven teams will be selected to move to stage two. Successful and unsuccessful teams will be contacted by MRC prior to this stage.

stage two

The shortlisted teams will be given a detailed brief and will subsequently produce concept strategies with budget analysis. A peer review panel will review the entries and a final jury will conduct interviews prior to a winner being announced. A public exhibition of the shortlisted teams will be held prior to the jury meeting.



EMERGING BRIEF

The project

The new wing will provide contemporary spaces and facilities to meet the evolving work of the Museum-in Mumbai and internationally. This will combine enlarged and improved conservation, research and documentation accommodation with new galleries a library and convention amenities.

The new wing will be a destination in its own right, with its own identity and operational distinctiveness. It will complement the remarkable heritage architecture and detailing of the main building, yet it will say something fresh and relevant to the 21st century.

The current site benefits from a sense of tranquillity, enriched by the mature landscape. This rare attribute will be continued in the development of the new wing.

The grounds also support various educational and community activities springing from the Museum's objective to engage with the cultural life of Mumbai. The enlarged site is expected to continue and develop these uses so a masterplan approach to the site and location of new amenities is needed.

There is a strong heritage motivation to continue to see the main building as the point of entry and identity for the enlarged site, but it is also recognised that the impact of visitors and new audiences may require this aim to be modified by providing a secondary point of entry in the new wing.

The museum is staffed by a dedicated, hard-working team. The new wing must optimise human, energy and operational resources.

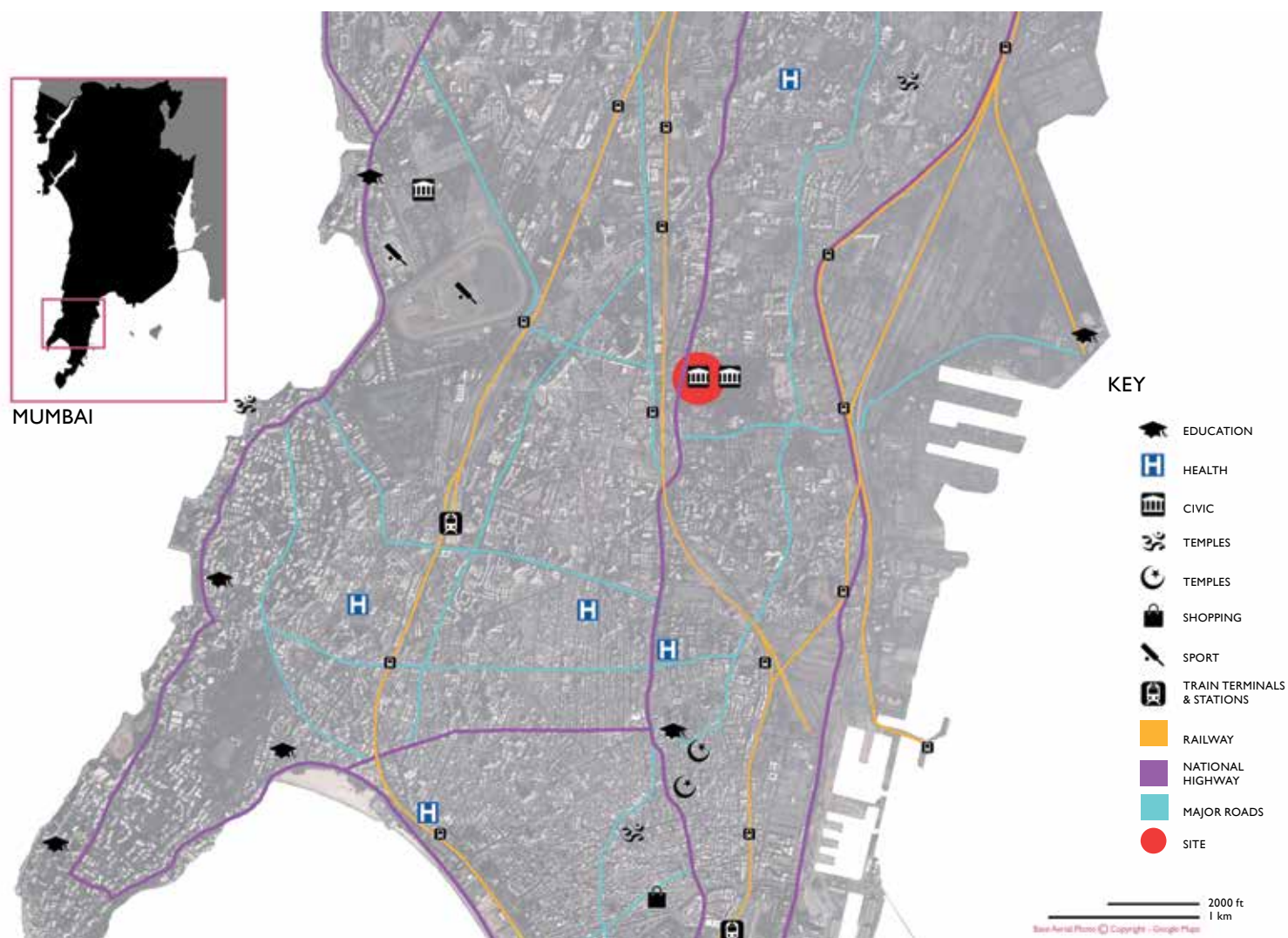


Budget

The project budget is being finalised and will to some extent be dependent on the scope of work outlined in the brief at the second stage. Infrastructure and urban design components may be funded directly by the civic authorities.

Elements of the building performance will be to international standards (such as the protection of archive material, exhibition spaces, etc.).

Further information will be made available to the shortlisted teams at the second stage.



For a detailed map of the site please see page 14



BACKGROUND, SITE AND CONTEXT

Mumbai is one of the largest cities in the world: a great commercial and trading centre, and a major cultural capital with global visibility. The city's film industry, Bollywood, is the best known recent cultural phenomenon, but Mumbai also has a rich craft and design heritage.

The Museum sits within Jijamata Udyaan, a 19Ha (47 acres) botanical garden and zoo located at Byculla in the historic heart of Mumbai. However it is also now hemmed in by the busy city and its infrastructure of roads and flyovers.

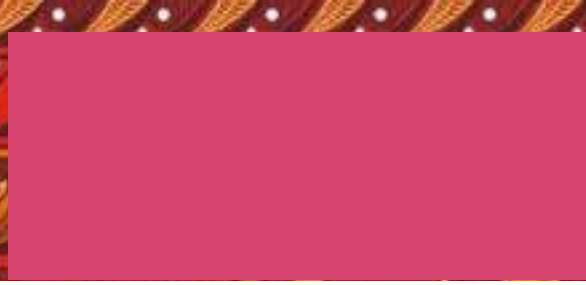
The Museum welcomes a diverse audience made up of local, national and international visitors. There are public events and a rich programme of cultural learning and participation. All of this activity is, at present, conducted within the historic building and adjacent grounds – although recently the Museum has renovated outbuildings successfully to increase the space available for special events and exhibitions.

Modern conservation and documentation facilities are desperately needed – the lab and technical spaces in the existing museum are inadequate and difficult to manage due to the heritage constraints on the building's fabric (providing air conditioning and fume extract, for instance, is almost impossible in the Victorian spaces).

Only very basic spaces for children, study and research are provided in the existing building because of the constraints of space – in the cooler months most of the public events are held out of doors. The new wing will provide all-year spaces so that effective arts and education programming can be undertaken.

The World Cities Cultural Forum (a Thinktank for the top global cities) identifies Mumbai, with its large, young, dynamic and multicultural population, as having the potential to build a strong creative and cultural sector offering development and tourist opportunities for the city. The new wing of the Dr. BDL Museum is an expression of this widening international ambition.







TEAMS

The Museum will be looking for creative teams with multi-disciplinary expertise in contemporary design and landscaping as well as full engineering services. The teams should be structured under a lead consultant identified within the submission. Additional skills may be proposed in your submission if you feel they are necessary. Collaboration with local architects or designers is also encouraged.

The Museum is seeking a team:

- appropriate in size and skills for the project
- strong in original, contemporary and conceptual design
- who will be creative about modernisation and sustainability
- who will understand and reflect the craft tradition of the Museum

Above all, the team selected to undertake the project must demonstrate sensitivity to multiple stakeholders' views and an understanding of the needs of the Museum.

Teams responding to this EOI must have the necessary expertise to complete the project within the following parameters: design, quality, budget, programme and site constraints.

The form of construction procurement is yet to be determined. It is currently anticipated that the selected team will be required to provide full design services following international and Indian Council of Architecture standards. The Museum intends to call on the expertise of the selected team to determine the most appropriate procurement method.

Whilst built to the current edition of the National Building Code of India standards, some aspects of the building, such as galleries, archive storage, conservation laboratories and similar must reach international standards.



ANTICIPATED PROGRAMME

Expression of Interest, Stage 1

Competition launched	5 December 2013
Deadline for questions	8 January 2014
Submission of EOIs	13 January 2014

Invitation to Tender, Stage 2

Shortlist and issue of competition brief	Early February
Final submissions by shortlisted teams	Late March 2014
Assessment including interviews	Mid April 2014
Winner announced	Late April 2014
Site Preparation	October 2014



NEXT STEPS

Once you have considered the background and site information provided in this document, we invite you to submit an Expression of Interest.

In this response, you will be asked to describe the team you have assembled (who would you like to work with and why), demonstrate your approach to the project by citing past experience, and complete a series of pre-qualification questions. A brief press statement and three accompanying images should also be provided.

These submission requirements are outlined in further detail in Part Two of this document. We encourage your report to be highly visual and concise. This is your chance to tell us and, more importantly, show us why you should be shortlisted.

We look forward to seeing your submission.



PART TWO

SUBMISSION REQUIREMENTS

Your response should be both well written and highly visual. Complete responses must be in the order shown below, should be submitted digitally only and not exceed 10 MB in size.

I. Understanding of the Issues and Relevant Experience

Please demonstrate your understanding of the issues involved in the design of a new facility at the Dr. BDL Museum. Please use a previous project, or projects, to demonstrate both analytically and visually how you developed an exemplary, original and contemporary design, embedded in sustainability, that reflected the status and purpose of the institution for which it was created. How and why was the project a success? What unexpected challenges were overcome throughout the course of the design or construction?

The Museum is keen to hear from design teams who have overcome similar challenges to those presented by this project. The selection committee is therefore looking for a team that can a) reflect that they understand the issues and b) demonstrate experience on similar projects by articulating its success well and succinctly.

Please note that teams with experience of completing a similar project will be looked upon favourably, but this is not a requirement.

Within your response, please identify the following:

- Client name, email address and contact number
- Date of project completion
- Previous experience of working as a team, where possible with the team members proposed in this EOI
- Anticipated and final budget
- Anticipated and final duration of the project
- Aspects of the design or design approach that are relevant or showcase equivalent challenges to the Dr. BDL Museum design project.



Illustrations and sketches should be used where appropriate. Client references may be taken up.

Please consider your answer carefully and use your allowance of pages wisely. Both text and image are acceptable.

Format: *Ten sides of A4 maximum.* Electronic copy in PDF format (to be completed by the lead consultant only).

2. Team Composition and Project Delivery

Please tell us why you have brought together the team members you have and why you think the team will deliver a successful project.

Please provide a summary of the details for each of the principal consultant practices who will form part of your team. The team, as a minimum, must include an architect (who will act as the lead consultant and should be stated in your response), structural engineer and services engineer (M&E). Please provide details of any other consultants who are vital to your design approach.

Collaboration with local architects and designers is encouraged.

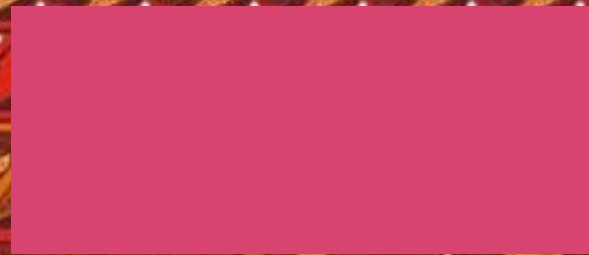
Please note: The Dr. BDL Museum reserves the right to determine the final composition of the design team appointed as the winner, and this may include the appointment of consultants that are not suggested within the competitor's bid. For the avoidance of doubt, this is to ensure the correct mix of skills and expertise and will not be imposed unreasonably.

Format: *Ten sides of A4 maximum.* Electronic copy in PDF format (to be completed by the lead consultant only).

3. Pre-Qualification Questionnaire (PQQ)

Please see the Pre-Qualification Questionnaire section of this document (page 27).

Format: A4 Electronic copy in PDF format (to be completed by the lead consultant only).



4. Press

Each team should also provide a 150-word snapshot of the practice or collaboration that can be used for press in the event of the team being shortlisted. This statement should include the lead consultant's website (if you have one).

In addition, up to three high-resolution images of representative projects should be provided for the same reason. These will only be used in any press announcements, and should be submitted digitally with the EOI submission.

Format: <i>One side of A4 with 150 words maximum.</i> Electronic copy in PDF format (to be completed by the lead consultant only).
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SUBMISSION DETAILS

EOIs should be submitted *electronically* as a **PDF** with the submission form as the first page of the document, and the file name as your registration number. Please ensure the PDF is no larger than 10 MB and submit by email to mumbai@malcolmreading.co.uk or by using an online file transfer service such as WeTransfer or Dropbox to the same email address. *No hard copies of the submission are required at this stage of the competition.*

The electronic submission must be received by **14.00 GMT 13th January 2014.**

Summary of Submission Requirements

Requirement	Format
Question 1: Understanding of the Issues and Relevant Experience	Ten sides A4 pages as a PDF
Question 2: Team Composition and Project Delivery	Ten sides A4 pages as a PDF
Question 3: PQQ	A4 pages as a PDF
Question 4: Press	One side A4 page as a PDF



SELECTION CRITERIA

The following criteria will be used to select a shortlist:

- 1) Understanding of the issues and relevant experience, including examples of previous work, based on Question 1 of the Submission Requirements. **(45%)**
- 2) Team composition and project delivery, including technical and professional capability of the proposed team and how it will deliver a successful project, based on Question 2 of the Submission Requirements. **(45%)**
- 3) Ability to meet financial and business standards for the commission, based on Question 3 of the Submission Requirements. **(10%)**

All compliant PQQ responses will be evaluated on the following basis:

Questions marked as mandatory pass/fail criteria, must be answered such as to meet the 'pass' requirements failure to do so will lead to your PQQ not being assessed further.

Grounds for Exclusion: answering yes to any of these questions may disqualify you from the process



COMPETITION REQUIREMENTS

Only candidates who respond in accordance with the submission requirements will be considered. During the Expression of Interest stage, the Museum staff should not be contacted, as this may lead to disqualification from the competition.

Receipt of Expressions of Interest

Expressions of Interest will be received up to 14.00 hours GMT 13 January 2014.

Please ensure that your submission is delivered no later than the appointed time. The Museum may not consider your submission if it is received after the deadline.

Submissions must be sent electronically, via email or file transfer website, to mumbai@malcolmreading.co.uk. File size should not exceed 10 MB.

All submissions **MUST** display the Submission Form (page 32) as the front page of the document and the file should be named as your registration number. Registration numbers must be obtained by registering on the competition website:

<http://competitions.malcolmreading.co.uk/mumbai>

Questions

All enquiries relating to the competition should be addressed to Malcolm Reading Consultants, the independent competition organisers appointed to manage the process. Do not contact the Museum or any member of staff directly.

Questions should be emailed to: mumbai@malcolmreading.co.uk

A question and answer log will be compiled and uploaded to the competition website on a weekly basis, published on the following dates: 13 December, 20 December, 6 January, and 9 January.

The Q&A Log will be available to download here:

<http://competitions.malcolmreading.co.uk/mumbai/downloads.htm>

This will be your main method of communication. Please note that telephone enquiries will not be accepted, and the latest date for submitting enquiries is **8 January 2014**.



Permissions

The Dr. BDL Museum and Malcolm Reading Consultants reserve the right to make use of all presentation materials submitted in any future publication about the competition, exhibition or website. Any use will be properly credited to the competitor and the competitor warrants that the material submitted comprises solely their own work or that of any member of a team submitting an EOI response. This non-exclusive licence is irrevocable, shall survive the competitor's exit from the tendering process and is royalty-free.

Language

The official language of the competition is English. All entries must be in English, including all additional information.

Financial data

Any financial data provided must be submitted in, or converted into, US dollars. Where official documents include financial data in a foreign currency, a US dollar equivalent must be provided.

Lead Consultant Turnover

Only lead consultancies with an annual turnover of US\$2 million will be considered for this competition.

Insurance

The Dr. BDL Museum and Malcolm Reading Consultants will take reasonable steps to protect and care for entries but neither organisation will insure the proposals at any time. Competitors are urged to maintain a complete record of their full entries and be able to make this available at any time should adverse circumstances require this.

Deviations

Only submissions that meet the basic criteria of entry will be considered. Information or supplementary material, unless specifically called for in subsequent communication, will not be considered by the assessors.



Amendments to the EOI

The Museum may, at any time prior to the submission date, amend the EOI document, and Malcolm Reading Consultants (MRC) shall notify all competitors of any such amendments. If MRC issues any circular letters to competitors during the EOI stage to clarify the interpretation to be placed on part of the documents or to make any changes to them, such circular letters will form part of the EOI document. Accordingly, all competitors will have been deemed to take account of these in preparing their submission.

Site visits and drawings

At this stage of the competition there will be no formal site visits or drawings distributed.

Competition materials

All material which is submitted as part of your response to the EOI will be retained by the Dr. BDL Museum and will not be returned to participants.



PRE-QUALIFICATION QUESTIONNAIRE

The PQQ should be completed for the lead consultant only.

This section will form 10% of the overall scoring

Please answer all of the following questions. Teams may change the layout if they wish, but please ensure that submitted answers are in the order given, with clear indications of any appendices/ supplementary information.

Practice Information

The questions below are for information only and will not be scored.

1	Practice name	
2	Address of registered office	
3	Contact point for this tender	
4	Address, telephone number and email address of Contact.	
5	Address of office where the services relating to this appointment will be provided (if different from 2)	
6	Telephone number including Country code	
7	Company status (Partnership, Limited Company, etc.)	
8	Please provide details of any parent company or ultimate holding company (if applicable).	
9	If a Limited Company, please provide registration number and date of incorporation.	

Grounds for Exclusion

Please confirm whether any of the following applies to your organisation. Where the answer is yes, please provide details.

1	Please state if any Director or Partner has been involved in any company that has been declared bankrupt or been put into Administration, Liquidation or Receivership.	Y/N
2	Is the organisation bankrupt or being wound up, having its affairs administered by the court, or have you entered into an arrangement with creditors, suspended business activities or any analogous situation arising from similar proceedings under national laws or regulations?	Y/N
3	Is the organisation the subject of proceedings for a declaration of bankruptcy, for compulsory winding-up or administration by the court or for an arrangement with creditors or of any other similar proceedings under national laws or regulations?	Y/N
4	Has any employee whom you would propose to use to deliver this service been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata?	Y/N
5	Has any employee whom you would propose to use to deliver this service been guilty of grave professional misconduct?	Y/N
6	Has the organisation failed to fulfil obligations relating to the payment of taxes in accordance with the legal provisions of the country in which it is established?	Y/N
7	Are you or any member of your team related or connected in any way to any relevant persons associated with the applicant who are in senior positions within the client organisation?	Y/N
	Please note that if any conflict of interest is identified you are required to inform the Museum of the steps you would take to satisfy the Museum that the conflict can be resolved and comply with any steps required by the Museum to resolve the conflict.	

Financial and Business Standards

The questions below will be marked in accordance with the selection criteria set out on page 23.

	Question	Response	Criteria
1	Please provide your organisation's bank details. Including name and address and contact number for your branch.	Delete as appropriate Enclosed / Not Enclosed	For information only
2	Please confirm that if requested you would be able to provide a banker's reference.	Y/N	Pass/Fail [This question requires a yes answer, if you cannot answer yes to this question, the Museum will not continue to evaluate your tender]
3	Please provide one of the below: (Please note: only lead consultancies with an annual turnover of US\$2 million will be considered for this project.)		
a	copies of your organisation's audited accounts for the last three years. If you are a subsidiary of a group and you are relying on group resources for the purposes of this PQQ, this information is required for both the subsidiary and the parent company; or	Delete as appropriate Enclosed / Not Enclosed	For information only
b	a statement of your turnover, profit and loss and cash flow position for the most recent full year of trading (or part year if full year not applicable) and an end period balance sheet, where this information is not available in an audited form as set out in 3a. above. If you are a subsidiary of a group and you are relying on group resources for the purposes of this PQQ, this information is required for both the subsidiary and the parent company; or	Delete as appropriate Enclosed / Not Enclosed	For information only
c	a statement of your cashflow forecast for the current year and a bank letter outlining the current cash and credit facility position. If you are a subsidiary of a group, and you are relying on group resources for the purposes of this PQQ this information is required for both the subsidiary and the parent company.	Delete as appropriate Enclosed / Not Enclosed	For information only

4	Please confirm you will supply a performance bond and/or guarantee if required by the Museum and that such bond and/or guarantee will be in form approved by the Museum.	Y/N	For information only
5	<p>Please confirm your organisation has (or would be willing to obtain if awarded the contract) <u>Employers Liability Insurance</u> sufficient to achieve the level of <u>Employer's Liability Insurance</u> required by Indian law.</p> <p>If this insurance is already in place please provide details of this policy, along with a copy of the certificate.</p>	Y/N Insurer: Policy Number: Extent of Cover: Expiry Date:	Pass/Fail [This question requires a yes answer, if you cannot answer yes to this question, you will be scored 0 and the Museum will not continue to evaluate your tender]
6	<p>Please confirm your organisation has (or would be willing to obtain if awarded the contract) <u>Public Liability Insurance</u> to provide US \$8,000,000 Public Liability cover.</p> <p>If this insurance is already in place please provide details of this policy, along with a copy of the certificate.</p>	Y/N Insurer: Policy Number: Extent of Cover: Expiry Date:	Pass/Fail [This question requires a yes answer, if you cannot answer yes to this question, you will be scored 0 and the Museum will not continue to evaluate your tender]
7	<p>Please confirm your organisation has (or would be willing to obtain if awarded the contract) <u>Professional Indemnity Insurance</u> for at least US \$8,000,000 Professional Indemnity cover.</p> <p>If this insurance is already in place please provide details of this policy, along with a copy of the certificate.</p>	Y/N Insurer: Policy Number: Extent of Cover: Expiry Date:	Pass/Fail [This question requires a yes answer, if you cannot answer yes to this question, you will be scored 0 and the Museum will not continue to evaluate your tender]

Technical and Professional Capability

The questions below will be marked in accordance with the selection criteria on page 23.

	Question	Response
1	Does your organisation hold a recognised quality management certificate (ISO9001 certificate or equivalent)? If yes, please enclose a copy.	Y/N Delete as appropriate Enclosed / Not Enclosed
2	Please confirm you have a written health and safety at work policy and enclose a copy of your organisation's health and safety management system, enclosing any certificates.	Y/N Delete as appropriate Enclosed / Not Enclosed
2b	If "No" please explain why.	
3	Has any court/industrial/ employment tribunal or equivalent body upheld a decision of unlawful discrimination against the Bidder in the last 2 years?	Y/N
4	Please confirm that you have an equal opportunities policy which ensures compliance with all antidiscrimination legislation, and sets out steps to treat all people fairly and equally. Please provide details of this equal opportunities policy.	Y/N Delete as appropriate Enclosed / Not Enclosed
5	Has any court/industrial/ tribunal or equivalent body upheld a decision under Health & Safety Legislation against the Bidder in the last 2 years?	Y/N

Declaration

Please complete the Declaration Form on page 33 of this document and enclose it within your digital submission.

Submission

Please complete the Submission Form on page 32 of this document and include it at the front of your response.



SUBMISSION FORM

Competitors MUST complete the following form and include it at the FRONT of all copies of their electronic submission:

Mumbai City Museum North Wing Design Competition

Registration number: _____

Competitors will have received this by registering for the competition on the website:

<http://competitions.malcolmreading.co.uk/mumbai>

Name of Team Lead: _____

Names of all Collaborators:

Company Name	Role (e.g. architect, landscape architect)



DECLARATION FORM

The following declaration should be completed by the lead consultant only.

I declare that to the best of my knowledge the answers submitted in this PQQ and any supporting documents are true and correct. I understand that the information will be used in the process to assess our suitability to be invited to tender for the Dr. Bhau Daji Lad Museum's requirement. I acknowledge that the Museum may reject this PQQ and/or disqualify this team from the procurement process if there is a failure to answer all relevant questions fully or if I/we provide false/misleading information.

I confirm (please tick) that our submission includes:

☐

Completed Questions 1-4 of Submission Requirements

Signed _____

Name _____

Position (Job Title) _____

On behalf of _____

Date _____

Telephone number _____



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