

# National Railway Museum Central Hall Design Competition

Stage 1 Question and Answer Log Vol. 1  
Date of issue: 20 September 2019

Question number	Enquiry	Response	Date
1	Does the whole building for the new central hall has to be designed as a new building and does the scope include the interior design services for the welcome, arrival and gallery spaces etc.?	Yes, the Central Hall is a new build element. As stated on page 44 of the Search Statement, 'The budget figures exclude VAT, contingency, inflation, professional fees, exhibition, café and shop fit out, museum decant costs, security, visitor impact and site management and disruption to operations during build.'	10-Sep-19
2	Is the pounds 16.5 million the building budget to establish this new building including the interior?	Please refer to response to Q1.	10-Sep-19
3	Is it obligatory to work together with an architectural office in UK?	This is not obligatory at the first stage. As stated on page 39 of the Search Statement, 'Internationally-based competitors may be required to propose a UK-based executive architect as part of their team at Stage Two.'	10-Sep-19
4	I was wondering if the museum have secured funding for the project? I believe I read recently in the press that they have been turned down for HLF funding?	The museum has funding to progress with the appointment of the design team, and to start developing the design through the early RIBA Stages. The selection of a winning team and concept design will allow the museum to complete its fundraising for the project. The HLF funding referred to was for a different project, not related to this scheme.	10-Sep-19
5	do we need to register our firm prior to the submittal of our deliverables on October 16th? If not, we just follow the directions and submit via the online form?	There is no need to register prior to the submittal – just follow the directions and submit via the online form by 14:00 BST 16 October 2019.	10-Sep-19

6	<p>I want to clarify if we will be eligible to apply for the competition as a non-UK-based company?</p> <p>I saw in the description of submission criteria's for the expression of interest that you ask for:</p> <p>"Please confirm your ability (and demonstrate your skills and expertise) in fulfilling the responsibilities of both the Designer and Principal Designer, including meeting the legal duties as identified under the Construction (Design and Management) Regulations 2015."</p> <p>I am not sure if this 'Construction Regulation 2015' is a UK legislation? And if so, how we should confirm and demonstrate our expertise within these legal duties?</p>	<p>Entrants at Stage One are required to demonstrate the skills and experience as outlined in the Search Statement and related competition documentation.</p> <p>Please also refer to the response to Q3.</p>	12-Sep-19
7	<p>I would like to request access to a DWG of the site for the design competition with scale.</p> <p>This is because as a designer I do not know the scale of the project. This is important when decided to enter SSQ.</p>	<p>Scale Drawings will be provided to shortlisted competitors at Stage Two.</p>	16-Sep-19
8	<p>I would like to clarification on all documents required to submit if this is possible.</p>	<p>Submission requirements for Stage One of the competition can be found in the Search Statement document, in the Downloads section of the competition website.</p> <p>Please note this is Stage One of a two stage procurement process, interested suppliers are required to respond to the first stage documentation only at Stage One. Other documents are provided for information purposes only at this stage.</p>	16-Sep-19
9	<p>About relevant experiences it says: "Please provide, in no more than 18 sides (..), three previous relevant projects completed (...) within the last five years as relevant examples." (page 57 in Competition Search Statement).</p> <p>Does this mean that it is only allowed to submit maximum 3 project examples? Or should 3 be understood as a minimum?</p>	<p>Please refer to page 58 of the Search Statement, where it states:</p> <p>'You are required to reference three example projects (built or design finalised within the last five years) for substantial responses; however, you may mention other projects (if relevant to the brief).'</p>	16-Sep-19

10	For the insurance requirements, how do US firms meet the standard UK minimums? Our research shows US insurance policies are limited to the united states. Is there ay advice the competition can give in this regard?	The Selected Supplier will be required to have in place the insurance levels stated in the documents prior to the commencement of the contract. At this stage a commitment to obtaining or maintaining the insurance levels is required. Unfortunately alternatives cannot be accepted.	16-Sep-19
11	If our insurance is not able to be increased, can a partnership with a local architect suffice as an alternative?	Please refer to Q10.	16-Sep-19
12	Can you confirm that Part 3 of the questionnaire can be answered on behalf of the consortium, instead of a single contractor or sub-contractor?	Please refer to page 2 of the Selection Questionnaire for instructions on requirements for completion.	16-Sep-19
13	Can you please clarify the expected role of the 'Principal Designer'? Is this similar to the role of an executive and/or local architect?	Please refer to Appendix J of the Competition Conditions, which details the Schedule of Services for each discipline.	16-Sep-19
14	Please confirm that part 1 and 2 of the Selection Questionnaire (SQ) in Appendix B must be completed by each member of the Team (Consortium), and Part 3 is to be compiled by Mandatory, with the contribution of other Consortium members.	Please refer to response to Q12.	17-Sep-19
15	About point 19 of Part 3 (Economic and Financial standing + Insurance), is it necessary to compile from Mandatory and the other partners of consortium (even if not yet created) or it can be compiled only from Mandatory, if it gives the sufficient guarantees requested?	The Financial Standing and Insurance requirements are for the legal entity (or entities) that intend to enter into a contract with the Museum. Depending on how the consortium is setup, this may be the consortium itself, or all the members of the consortium.	17-Sep-19
16	About point 20 of Part 3 (Relevant Experience), is it possible to make a sum of the Contracts of the different consortium members, even if the consortium is not yet created ?	You may provide references from more than one team member, but at least one must be from the proposed lead designer.	17-Sep-19

17	About the Contracts of the Relevant Experience, in the Search Statement you specify that three previous relevant projects must be completed within the last five years as relevant examples, but in the Selection Questionnaire you ask to provide details of up to three contracts, saying that Contracts for supplies or services must have been performed during the past three years and Works contracts may be from the past five years. Which is the correct requirement ?	Five years.	17-Sep-19
18	Mandatory and Lead Consultant have to be the same Company?	Please clarify the question. The reference to 'Mandatory' is not understood.	17-Sep-19
19	Is it possible to include in the Relevant Experience some sketches about the Railway Museum Project (like anticipation of the second stage competition) ?	No. This competition is being run under the Restricted Procedure and therefore the first stage requires 'backwards looking' information only. No design is requested at this stage, and will not be assessed if submitted.	17-Sep-19